

Job Title: Director of Care Ministries

Overview: This individual will have an abiding love, a caring heart and a strong compassion for other human beings to proactively work to ensure that congregational members and church staff of Southridge receive care relating to prayer, accessing resources, and long-term development.

- Demonstrates the ability to work effectively with a variety of volunteers and personalities.
- Ability to establish trusted relationships and maintain confidentiality.
- Demonstrates a friendly, encouraging approach in working with others.
- Assess the needs of the congregation and staff for additional ministry opportunities, resources and support.
- Multi-tasks while being attentive to details.
- Balance a flexible schedule as many care needs arise outside of typical office hours.

Job Description:

This individual will oversee three key components of care:

1. Congregational Care

- One-on-one visits which may include hospitals, nursing homes/assisted living facilities and/or personal home visits.
- Follow-up on, maintain regular contact and provide emotional & spiritual support to our sick, hospitalized, unemployed and shut-in members.
- Lead and manage the Care Team that responds to prayer requests and other congregational needs.
- Work with/assist Senior Pastor in coordinating congregational care.
- Assist with those seeking pastoral care and/or counseling.
- Assist families with wedding and funeral facility coordination details.

2. Prayer Care

- Regularly pray for and with members – at church, offsite, via phone, through Emails, pre-post service, etc.
- Lead and manage the Contend Prayer Team.
- Participate as a member of the Classis Furnace Prayer team.

3. Staff Care

- Collaborate, assist and advocate for ministries that are developing or already in existence.
- Plan, organize and execute staff retreats and/or team building opportunities.
- Assist with staff development needs and long-term plans.
- Lead a RidgeGroup ministry.
- Assist Elders with Communion preparation and attend Consistory meetings.
- Participate in church activities – onsite and within the community (Night to Shine, Fallapalooza, JLK, etc.)

Requirements:

Bachelor's degree preferred.

Ability to discern needs and respond appropriately, sensitively and proactively to those needs.

Have a passion and deep abiding love for Jesus Christ which is demonstrated.

Ability to develop, equip and support leaders.

Ability to attract, equip and involve volunteers to implement caring ministries.

Excellent written and verbal communication skills.

Demonstrated self-direction, ability to multi-task with minimal supervision.

Résumés and inquires can be directed to Laura Scheid at lscheid@southridgechurch.com